



Tualatin Timberwolves Youth Football Association

P.O. Box 394
Tualatin, OR 97062
www.tualatinyouthfootball.org

Fields

Objective:

The Fields Director is responsible for the maintenance of the youth football practice and game fields and the maintenance and security of any field related equipment owned by the association.

Responsibilities:

- Ensure field related equipment is properly stored and maintained. Includes end zone pylons, yard markers, down markers, portable scoreboard and weight-scale.
- Coordinate the lining of the practice fields with the TUHS grounds crew. Performed at the beginning of the season (use Round-up instead of field paint).
- Coordinate the lining of the TUHS JV grass game field with the TUHS grounds crew before each officially scheduled scrimmage and/or home game.
- Provide a season schedule of practice times for all teams on the TUHS practice fields and the TUHS varsity turf football field.
- Provide a season schedule and assign team responsibility to set up and breakdown the game field for all home games (TUHS varsity turf or TUHS JV grass field).
- Coordinate all Tualatin Youth Football related activities with the TUHS Athletic Director since the Tigard-Tualatin School District has priority status as to use of the TUHS fields.
- Reserve pick up/return times for the practice field portable lights with United Rentals. 12 units (1 for each team) @ \$700/unit=\$8,400 Total. Reserve from last weekend in September until mid November. Return 3rd/4th grade and non-playoff team lights at the end of October.
- Complete TUHS District Field Use Form for JV grass field for Saturday games. Get signed by A.D.
- Attend the annual City of Tualatin Field reservation meeting to reserve TUHS varsity football field time for TTYFA. Usually in December.
- Reserve and schedule upper practice field port-o-potties with Shultz Sanitation. 2 units @ \$85.50/unit per month plus \$35 delivery/pickup charge. Reserve from second week in August until end of October (12 weeks, \$500 Total). Maintained weekly.
- Attend all board and general association meetings.
- Vote on appointments of coaches, appointed chairs and matters brought to vote before the board and general meetings.
- Identify, implement, and maintain the most effective and efficient method for the Field Coordinator position.
- Monitor and coordinate that the TUHS practice fields are watered, fertilized, slice-seeded, limed, sanded, mowed, and lined on an appropriate schedule. Coordinate with the TTSD and the grounds staff at TUHS. Some of these items are on an "as-needed" basis and will not be performed annually.
- Coordinate the TUHS practice fields and TUHS JV grass game field is aerated, pre-seed leveled and bulk seed is delivered in May/June by Pacific Sports Turf.
- Attend all scheduled meetings and vote on motions. If unable to attend a meeting or function, he/she must notify the President or Secretary
- Perform other duties as prescribed by the Board.
- Continually review and modify any necessary changes to this job description to keep it up-to-date and provide those changes to the Secretary to update the master file

Contact Information:

- *TUHS Varsity Football Coach-Craig Hastin, chastin@ttsd.k12.or.us .
- *TUHS A.D.-Mark Martens, (503)431-5661, mmartens@ttsd.k12.or.us .
- *Tigard Tualatin School District Grounds Department- MaryAnn Escriva, (503)431-4049, mescriva@ttsd.k12.or.us .
- *TUHS Grounds Crew Supervisor-Menno Swart, (503)431-5611, mswart@ttsd.k12.or.us .
- *TUHS Grounds Crew Staff-Everardo, Jason., (503)913-3093.
- *United Rentals-Tualatin, (Account#832153), (503) 691-1234. Pickup from Nick Antonelli. Reserve through Tigard (Main store) (503)620-1235; portable lights.
- *Sherwin-Williams, (Account #4209-4559-4), (503)691-0500; field paint.
- *Shultz Sanitation, (503) 692-9009; port-a-potties.
- *Pacific Sports Turf, (503) 692-1195, Dick Fluter, dick@pacificsportsturf.com; aeration and pre-seed leveling.
- *City of Tualatin-Carl Switzer, (503) 691-3064, CSWITZER@ci.tualatin.or.us; TUHS turf field reservations.

Locks:

- *Lower field shed: 9768
- *Lower field tackling sleds: 11-21-27
- *Upper field shed: 22-32-37